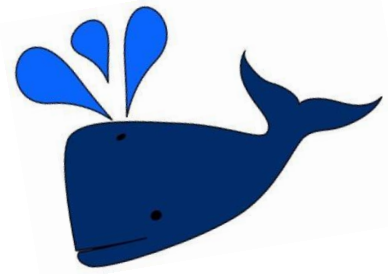


STONY LANE ELEMENTARY SCHOOL

Parent-Teacher Organization (PTO)

2019-2020 Volunteer Form



The Stony Lane PTO enriches your child's school experience by building community through fun, family events like Harvest Festival and Sweetheart Dance, offering experiences like the Outdoor Classroom and Healthy Bodies, Healthy Minds, and fundraising to defray costs for in-class technology, field trips, assemblies, and STEAM Day! All of this helps make our Stony Lane years truly memorable!

Our goal is 100% PARTICIPATION from all parents, in some way.

Each family has something special to contribute to our school to make it the best it can be. Whether it's time, talent, or treasures, you can help, and we need it!

Consider THREE FOR ME - offer to help in some way THREE TIMES this YEAR!

Please check the Stony Lane PTO committee(s) on which you would like to serve as a Coordinator or Volunteer. Two people may serve as Coordinators. Please keep in mind that the PTO Board and/or previous coordinators will provide each committee with as much support as needed! Remember, to volunteer for school activities, you must have a BCI clearance on file. If you have any questions about a committee, please email us at StonyLanePTO@gmail.com!

Parent Name(s) _____ Child(ren) _____
 Phone _____ Email _____

<i>Committee Name & Description</i>	<i>Coordinator</i>	<i>Volunteer</i>
FAMILY FUN		
BACK-TO-SCHOOL PICNIC – Coordinates the promotion, vendor scheduling, and volunteer scheduling [after school event; September 20 th]	Brian Feroldi	
HARVEST FESTIVAL – Coordinates the promotion, ticket sales, treats, food vendor(s), activities preparation and volunteer scheduling. [after school event; October 26 th] *significant planning required*	Sarah Stowe Janine Patil	
SWEETHEART DANCE - Coordinates the promotion, ticket sales, photographer, activities preparation and volunteer scheduling. [after school event; January 25 th]	Tiffany Muoio Sarah Stowe	

COLOR RUN - Coordinates the promotion, ticket sales, activities preparation and volunteer scheduling. [after school event; May 29th]	Janine Patil	
<i>Committee Name & Description</i>	<i>Coordinator</i>	<i>Volunteer</i>
FAMILY FUN (cont'd.)		
NEWPORT POLO OUTING - Coordinates application and ticketing process with Newport Polo Club, event promotion, ticket sales, set up/clean up, and volunteers. [after school event; mid-July]		

<i>Committee Name & Description</i>	<i>Coordinator</i>	<i>Volunteer</i>
ENRICHMENT		
CULTURAL ARTS / ASSEMBLIES – Helps choose topics and executes educational, cultural and festive assemblies in collaboration with faculty. [Yearlong]	Janine Patil	
HEALTHY MINDS / HEALTHY BODIES – Helps book, schedule, promote, and execute before school programs. [Fall/Winter]	Tara Brosnan	
OUTDOOR CLASSROOM – Coordinates grant writing, garden maintenance, and volunteer scheduling for the maintenance, cultivation and use of the garden for classroom enrichment in collaboration with faculty. [Yearlong] We are looking for parents to shadow the current coordinators to start transitioning the oversight of this amazing resource to new volunteers!	Jodie Cogswell Margaret O'Farrell	
OUTDOOR CLASSROOM PHOTOGRAPHER - In conjunction with the Outdoor Classroom Coordinators and faculty, takes a minimum of 6 photos per month of students in various grades planting, harvesting, and maintaining the garden. [Yearlong]	---	
READING WEEK VOTING DAY – In conjunction with librarian, coordinates event activities and supplies, and volunteer set up and clean up. [school hours; May 29 th]	Bridget Higginbottom Faculty & Staff	
SCHOOL STORE – Manages the school store by purchasing goods, pricing items, advertising store dates, and scheduling parent and 4 th grade student volunteers in collaboration with teacher representative. [1 Friday/month; Yearlong]	Honey Massey	
SCIENCE FAIR – Coordinates parent info night, kick-off event, handouts, project selection process, voting, and set-up / clean-up in collaboration with teacher representatives. [during and after school event; March 25 th]	Amy Coleman	
STEAM DAY – In conjunction with faculty, coordinates activities, supplies, schedule and volunteers for set up, execution, and clean up. [May 15 th]	Janine Patil Faculty & Staff	

BOOK CLUB - Coordinates book selection, formation of 2 reading level groups, taking attendance and helping the readers through a discussion of the books selected. [after school activity, each group meets monthly]	Dawn Taylor-Church	
<i>Committee Name & Description</i>	<i>Coordinator</i>	<i>Volunteer</i>
ENRICHMENT (cont'd.)		
CHESS CLUB - Coordinates activities of weekly chess club, such as taking attendance and helping the players find new opponents when their game is finished. No chess experience necessary! [Thursdays, 3:45-4:45pm]	Brian Feroldi	

<i>Committee Name & Description</i>	<i>Coordinator</i>	<i>Volunteer</i>
STONY COMMUNITY		
GROUNDS BEAUTIFICATION – Coordinates the seasonal décor of the outside of the school. [Yearlong]	Michelle Armour	
HOSPITALITY – Coordinates refreshments, volunteer scheduling, and food set-up/clean-up for various PTO events such as Harvest Fest, Cupcake Social, and Teacher Appreciation. [Yearlong]		
LIBRARY – Coordinates volunteers who assist the librarian with the check-out, return, shelving, and inventory of books during child’s classroom library time. [Yearlong]	Lynn Maglioli	
TEACHER APPRECIATION – Plans various treats, meals and surprises for the entire staff during the designated week and coordinates volunteer scheduling during teacher lunches. [May 4 th -8 th]	Denise Langfield	
YEARBOOK – Oversees all aspects of producing Stony Lane’s yearbook including taking photographs of school events, laying out pages, sending out order flyers, ordering and distributing yearbooks. [Yearlong]	Lisa Messina *Looking for co-coordinator!	
WALKING CLUB – Coordinates the student chaperones for the designated walking trail during recess on Tuesdays and Thursdays. This program incorporates math as the children will be tracking their progress with the number of miles/laps they complete each week. [Sept-Nov & April-June]	Michelle Armour	
FIFTH GRADE FAREWELL – Coordinates a day of fun activities, set-up / clean-up, and volunteer scheduling for the 5th graders in collaboration with teacher representatives. [school hours; June 8 th]	Janine Patil Melissa Webber	

END-OF-YEAR BBQ – Coordinates the food offerings and volunteer scheduling for set up, execution, and clean up of this students-only event. [during school hours; last day of school]		
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<i>Committee Name & Description</i>	<i>Coordinator</i>	<i>Volunteer</i>
ADMINISTRATION		
WELCOME WHITEBOARD – Coordinates the artistic display of monthly PTO & school events in the lobby. [Yearlong]	Amy McHale	
BIRTHDAY BULLETIN BOARD – Coordinates the artistic display of students' names in the lobby birthday bulletin board. [Yearlong]	Caite Duva	
SCHOOL DIRECTORY – Compiles and produces the Stony Lane Elementary School Student Directory. [September]	Katie Miller	
AUDIT – Reviews PTO financial records; committee consists of 1 PTO Board and 2 General PTO members. [June/July]		

<i>Committee Name & Description</i>	<i>Coordinator</i>	<i>Volunteer</i>
FUNDRAISING SUPPORT		
BOOK FAIR - Coordinates two book fairs, including communication with Scholastic representative, promotion, sales, volunteer set up, execution, and clean up, and classroom assistance. [October 21 st -25 th ; March 2 nd -6 th]	Courtney Morosetti *Looking for co-coordinator!	
FREE MONEY PROGRAMS – Promotes school participation in various rewards programs such as Box Tops, Amazon Smile, Goodwill Bin, and Stop n' Shop A+ Rewards. [Yearlong]	Jeena Chettyankandy	
HOLIDAY SHOPPE - Coordinates promotion, product selection and inventory, and volunteer set up, execution, and clean up. [during school hours; December 2 nd -6 th]	Honey Massey	
SPIRIT WEAR – Manages the inventory and sales, coordinates sales at each PTO event, and oversees and fulfills the online ordering of Stony Lane spirit wear and items. [Yearlong]	Bethany Sullivan Dawn Taylor-Church	

TALENT SHOW – Coordinates auditions, rehearsal dates, ticket sales, stage set-up, volunteer scheduling (rehearsals/backstage), printing of programs, and hiring sound/lighting people. [January-April]	Sheri Masiello	
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